**El Monte Union High School District & Rio Hondo College**

**Grade Release Form**

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| --- | --- | --- |
|  |  |  |
| Student Name | Rio Hondo College ID | High School ID |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
| Subject | Course # | Course Title | CRN | Instructor | Term |

**This agreement is for the grade and credits earned in the Rio Hondo College course listed above, to be released to the High School Registrar’s Office at Blank High School.**

* I understand **I am not required** to have my grade automatically released to my high school at the end of the course. I may choose to:
  + Sign this form and have the grade from the above course automatically sent to my high school from Rio Hondo College, adding this course to my high school records; ***or***
  + Order my transcript directly from Rio Hondo College and have it sent to my high school, adding this course to my high school records; ***or***
  + Not provide the grade from this course to my high school and therefore having it recorded on my high school records.

After signing this Grade Release, I may still contact the High School Registrar’s Office and request that my grade and credits not be posted on my high school transcript.

**By signing this document, I agree to have my final grade from the Rio Hondo College course listed above, released to the Registrar’s Office at Blank High School.**

|  |  |
| --- | --- |
|  |  |
| Print Name |  |
|  |  |
| Date |  |
|  |  |
| Signature |  |