



EL MONTE UNION HIGH SCHOOL DISTRICT INTERDISTRICT PERMIT CRITERIA

All requests must include a completed **Application for Inter-District Permit** and the appropriate supporting documents. Once all supporting documentation is obtained, please submit it to the school site for review by the district office.

CHILD CARE

Child Care permits are only issued when **BOTH** parents are employed full-time or are in school on a full-time basis.

Required Documentation:

1. The following proof must be attached for **BOTH** parents/guardians:
 - a. A copy of a recent pay stub and a letter on the employer's stationary verifying schedule (days and hours) and location of employment for each parent/guardian **OR**
 - b. If self-employed, attach a copy of a valid current business license and a letter on the parent's business stationary verifying schedule (days and hours) and location of employment
2. Child care provider must complete the Child Care Affidavit and the parent must sign the form.
 - a. Provider may not be a school-based program.
 - b. Provider's address must be in the boundaries of the requested school's attendance area.

CONTINUING ENROLLMENT

Continuing Enrollment permits may be issued when a student moves out of the residency area of their current school of attendance to allow the student to complete the school year or to continue attendance at that school.

Required Documentation:

1. Enrollment history from their current school of attendance must be provided.

SAFETY AND PROTECTION

A student may be given priority for a permit to the requested school when special verifiable circumstances exist that may be harmful or dangerous to the student at their school of residence. School sites must be made aware of the circumstances and must have had an opportunity to address the circumstances prior to permit consideration. **Verification will be required.**

JUNIOR AND SENIOR STATUS

To allow a student to remain with a graduating class that year or to allow a senior to attend the same school they attended as a junior.

Required Documentation:

1. The parent is required to submit a copy of a recent report card or progress report as proof of enrollment.

SIBLING UNIFICATION

For unification purposes, a permit may be granted when a student's sibling attends a school which is different than their designated home school. In order to qualify, the sibling at the requested school must be in good standing and eligible to enroll at the school site for the requested school year. The parent is required to submit proof of enrollment and **must include a copy of the sibling's release permit from the district of residence.**

SPECIALIZED INSTRUCTIONAL PROGRAM/ SPECIALIZED NEED

Permits may be issued to allow students access to a specialized instructional program that is not available in their school/district of residence. The application must include informational material detailing the specialized program along with a letter stating that the student will be accepted into said program. Documentation/medical note will be required for requests based on specialized mental or physical need. Successful participation in the program is required for renewals.

PARENT EMPLOYMENT

EMUHSD **does not** grant employment-based permits. Pursuant E.C. 48204, a student may establish residency in a desired district if that district has been identified as an Allen Bill District. Not all school districts have adopted Allen Bill policies, therefore parents must confirm the desired district's status prior to disenrolling from EMUHSD schools.