

**El Monte Union High School District**  
**Assessment, Accountability, and Family Engagement Department**  
**District English Learner Advisory Committee (DELAC)**  
**May 18, 2023**  
**Minutes**

**DELAC Members present:**

Gloria Nuñez – DELAC Representative (AHS)	Nancy Urquilla – DELAC Representative (AHS)
Maria Jimenez – DELAC Representative (EMHS)	Maria Lazcano – DELAC Representative (EMHS)
Ia Mejia – DELAC Representative (MVHS)	Andrea Ramos – DELAC Representative (MVHS)
Carmen Perez – DELAC Representative (RHS)	Maria Reyes – DELAC Representative (SEMHS)
Sandra Heredia – DELAC Representative (SEMHS)	Linda Rosales – Coordinator, EL Program

**DELAC Members absent:**

Maria de la Cruz – DELAC Representative (SEMHS)  
Mayra Garcia – DELAC Representative (MVHS)

**Guests Present:**

Esthela Torres de Siegrist – EMUHSD Board Member  
Edith Echeverria – Director of Assessment, Accountability, and Family Engagement (AAFE) Department  
Sara Tovar – Community Liaison

1. Welcome

Mrs. **Gloria Nuñez (AHS)**, DELAC president, opened the in-person meeting with one person present virtually, at 2:38pm with a total of ten members present.

2. Approval of the agenda

Mrs. **Gloria Nuñez (AHS)** asked the members to review the agenda.

**Motion:** Mrs. **Maria Jimenez (EMHS)** made the first motion to approve the agenda.

**Second:** Mrs. **Maria Lazcano (EMHS)** seconded the motion.

**Vote:** 10 in favor, 0 against, 0 abstentions (10 members present)

3. Reading and approval of the minutes for April 20, 2023

Mrs. **Gloria Nuñez (AHS)** commented that the members were asked to read the minutes beforehand.

**Motion:** Mrs. **Ia Mejia (MVHS)** made the first motion to approve the minutes.

**Second:** Mrs. **Sandra Heredia (SEMHS)** seconded the motion.

**Vote:** 10 in favor, 0 against, 0 abstentions (10 members present)

4. Review and comment on LCAP [I-EL 2.1(g)]

Mrs. **Edith Echeverria** gave a copy to each member of a summary of LCAP. She went over the five goals and the number of different actions with each goal. Of the goals, only a certain number of the actions are from supplementary and concentration funds (S&C). She asked where these additional funds come from, and Mrs. **María Jiménez (EMHS)** replied that these are given to the district to provide services to low-income students, English learners, and foster students. Although she reviewed most of the goals, she focused on giving more details on the goals that are carried out through supplementary and concentration funds. This gave the opportunity to the members to be better informed of the services that their children can receive or are receiving, and with whom in the school they can communicate according to the program. She also informed that action 10 was added under goal 3, *English Learner Multi-Tiered System of Supports (EL MTSS)*, which is one of the

recommendations that parents made this year. Mrs. **Linda Rosales** will work with the teachers so that the counselors have conferences with the English learner students and inform them of the requirements to reclassify and give them additional support if they need it. At the end of the presentation, Mrs. **Gloria Nuñez** asked if the plan is for one year. Mrs. **Edith Echeverria** replied that the plan was written for three years, and this is the last year of this cycle, and depending on the state, the cycle of years and the format may remain the same or change.

5. Compliance with applicable teacher and instructional aide requirements [I-EL2.1(d)]

Mrs. **Linda Rosales** reported that high school teachers must have a single-subject teaching credential to teach in a specific content area at school, granted by the state of California. She gave the example of someone with an English credential, who cannot teach math and vice versa.

6. Site ELAC Reports

Arroyo: Mrs. **Nancy Urquilla** reported on behalf of Arroyo

- At the last meeting certificates were given to the members, and those who had perfect attendance received a gift.

El Monte: Mrs. **Maria Jimenez** reported on behalf of El Monte

- They talked and gave suggestions about the school's mission and vision statement. Ms. Nari Cho explained that the statement they showed were approved and given to the WASC before the pandemic. These statements are intended to promote, prepare, and provide rigorous educational opportunities for all students with the ultimate purpose of them graduating and acquiring skills so that they have a prosperous future. They talked about hiring more qualified staff to support English learner students by offering in-class and after-school tutoring. At the end, members were presented with certificates.

Mountain View: There was no report

Rosemead: There was no report

La South El Monte: There was no report

7. Announcements

Mrs. **Linda Rosales** shared the following information:

- a. The next DELAC meeting will be on June 13, 2023 at 5:00pm.

8. Meeting Evaluation

- a. Complete the evaluation form - Mrs. **Gloria Nuñez (AHS)** asked the parents to fill out the form (yellow color) and turn it in at the end of the meeting.
- b. DELAC Report Form - Mrs. **Gloria Nuñez (AHS)** asked the parents to fill out the form (green color) to take back to their ELAC meeting.

9. Adjournment

Mrs. **Gloria Nuñez (AHS)** asked for a motion to close the meeting.

**Motion:** Mrs. **Andrea Ramos (MVHS)** made the first motion to end the May 18, 2023 meeting at 4:14pm.

**Second:** Mrs. **Nancy Urquilla (AHS)** seconded the motion.

**Vote:** 9 in favor, 0 against, 0 abstentions (9 members present)

Motion passed unanimously to close the meeting at 4:14pm.