

**El Monte Union High School District Categorical Programs
District English Learner Advisory Committee (DELAC)
December 14, 2021 (Google Meet)
Minutes**

DELAC Members present:

Nancy Urquilla –DELAC Representative (SEMHS)	Reyna Bonilla - DELAC Representative (SEMHS)
Ia Mejia – DELAC Representative (SEMHS) (MVHS)	Sandra Heredia – DELAC Representative (SEMHS)
Manuela Saldana –DELAC Representative (EMHS)	Gisela Molina – DELAC Representative (SEMHS)
Mireya Velazquez- DELAC Representative (EMHS)	Xia Ling Cao – DELAC Representative (RHS)
Monica Rodriguez-Grubbs – Coordinator, EL Program (district)	

DELAC Members absent:

Veronica Martinez – DELAC Representative (MVHS)	Carmen Perez -DELAC Representative (RHS)
Clara Acosta– DELAC Representative (EMHS)	Gloria Nunez –DELAC Representative (AHS)

Guest Present:

Monica Lim - Translator for Ms. Cao

1. Sign-in and Welcome

Mrs. **Manuela Saldana** , DELAC president, called the virtual meeting to order at 5:02 p.m. with nine members present and Ms. Monica Lim, translator.

2. Approval of the Agenda

Mrs. **Manuela Saldana (EMHS)**, DELAC president, asked the members to review the agenda.

Motion: Mrs. **Ia Mejia (MVHS)** moved to approve the agenda.

Second: Mrs. **Gisela Saldana(SEMHS)** seconded the motion.

Vote: 9 in favor, 0 against, 0 abstentions (9 members present)

3. Approval of the Minutes

Mrs. **Manuela Saldana (EMHS)**, DELAC president, asked the members to review the minutes from the November 18, 2021 meeting.

Motion: Mrs. **Reyna Bonilla (SEMHS)** moved to approve the minutes for November 18, 2021.

Second: Mrs. **Ia Mejia (MVHS)** seconded the motion.

Vote: 9 in favor, 0 against, 0 abstentions (9 members present)

4. Compliance Item: District program, goals, and objectives for programs and services for ELs

Mrs. Monica Rodriguez-Grubbs, reviewed the objectives for the English learner program, described the difference between designated and integrated ELD, and reviewed the five goals in the LCAP. The members had the opportunity to ask questions or ask for clarifications. Included was a link to the district website where parents could find more information about the Hazel Health services available to all students.

5. Compliance Item: Written Notifications to Parents of ELs

Mrs. Rodriguez-Gubbs reviewed the chart with the various written notifications required to be sent to the parents of English learners. She reviewed the Title I/Title III Annual Notification and the Summative ELPAC Notification with the members of the committee. The members received a copy of each notification letter by mail with the DELAC packet so they would have the opportunity to review the letter and be prepared to ask questions or make recommendations for revisions. There were no recommendations for revisions to the policy.

6. Elections

The elections were held for the DELAC officers.

- President: Manuela Saldana
- Mrs. Rodriguez-Grubbs is waiting for the ballots to be mailed back to her to see the results for Vice-President and Secretary.

7. ELAC Reports

Arroyo: Mrs. **Nancy de Urquilla** stated the next ELAC meeting is December 16, 2021.

El Monte: Mrs. **Manuela Saldana** shared they reviewed the California Dashboard and the information it provides about the school.

Mountain View: Mrs. **Ia Mejia** mentioned that the last meeting was canceled.

Rosemead: Mrs. **Cao shared the** school's SPSA goals, and how to use the CA School Dashboard.

South El Monte: Mrs. **Reina Bonilla** shared that the next ELAC meeting is December 15, 2021.

8. Announcements

- Parent Involvement Academy SAVE THE DATE: **Friday, March 11, 2021**
- Share out from participants of the 4th Annual Posada: Friday, December 10, 2021
- Winter Break – Friday, December 17, 2021 – Friday, December 31, 2021
- Next DELAC meeting: Thursday, January 20, 2022

9. Evaluation

Mrs. Rodriguez-Grubbs, informed the members to mail in the evaluations that were sent to them.

Mrs. Ia Mejia suggested that evaluations could be sent via email. Members will still have the option to complete the evaluation on the form provided in the packet and then mail it in to the district office.

10. DELAC Report

Mrs. **Manuela Saldan (EMHS)**, DELAC President, informed the members that they were provided a form in the meeting packet where they can write out a summary report to share with their ELAC at the next meeting.

11. Adjournment

Mrs. **Manuela Saldan (EMHS)**, DELAC president, asked for a motion to adjourn the meeting.

Motion: Mrs. **Mireya Velasquez (EMHS)** moved to adjourn the meeting at 6:03 pm.

Second: Mrs. **Ia Mejia (MVHS)** seconded the motion.

Vote: 9 in favor, 0 against, 0 abstentions (9 members present)