

El Monte Union High School District Categorical Programs
District English Learner Advisory Committee (DELAC)
February 27, 2020
Minutes

DELAC Members present:

Elvira Sanford – DELAC Representative (AHS)
Jose Velasquez – DELAC Representative (EMHS)
Noelia Alvarado – DELAC Representative (MVHS)
Rossana Alvidrez – Coordinator, EL Program (district)

Veronica Martinez – DELAC Representative (MVHS)
Nancy Quintanilla – DELAC Representative (RHS)
Erica Mondragon – DELAC Representative (SEMHS)

DELAC Members absent:

Rosa Montoya – DELAC Representative (AHS)
Lucia Castro – DELAC Representative (EMHS)
Maria Leon – DELAC Representative (EMHS)
Numila Brass – DELAC Representative (FRLHS)

Xia Ling Cao – DELAC Representative (RHS)
Elodia Mendoza – DELAC Representative (RHS)
Gisela Molina – DELAC Representative (SEMHS)
Eva Valle – DELAC Representative (SEMHS)

Guests Present:

Erica Hernandez – AAFE Department, (district)

Esthela Torres de Siegrist – Guest
Donato Hernandez – MVHS Guest

1. Sign-in and Welcome

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, called the meeting to order at 5:59 p.m. with eight (7) members present. Due to lack of quorum, the meeting will proceed as an informational meeting.

2. Approval of the Agenda

Approval of the agenda was tabled due to lack of quorum.

3. Approval of the Minutes

Approval of the minutes was tabled due to lack of quorum.

4. Compliance Item: Needs assessment on a school-by-school basis [EL 2.2(b)]

Mr. **Jose Velasquez (EMHS)** guided the members through a review of the Academic Performance indicator for mathematics by completing the district data on the worksheet provided. The DELAC members were guided through the search for the data on the CA school dashboard using a district provided Chromebook. After completing the district data, the DELAC members were asked to look up their school, find the same information on the Dashboard and fill in the data on the chart provided.

Mr. **Jose Velasquez (EMHS)** asked each school represented to share out their school's data. He then asked the members to identify the achievement gaps in the area of math between the student groups and between the schools.

Mrs. **Erica Mondragon (SEMHS)** introduced the review of the English Learner Progress indicator. The members were provided with worksheet packet on to record the data from the EL progress indicator. She guided the members through the review of the district-wide data then asked the school representatives to use the Chromebooks to search the Dashboard for their school's data.

Mrs. Alvidrez reviewed the second page of the packet that explains how progress through the four performance levels of the ELPAC is determined. She explained that Levels 2 and 3 are divided into levels Low and High. So, there are six levels used in the indicator to measure if students are progressing towards English proficiency.

Mr. **Jose Velasquez (EMHS)** reviewed the final page of the packet, Student English Language Acquisition Results, and guided the members through the completion of the chart data that indicates the percentage of students who decreased a level, maintained a level, maintained level 4, and progressed at least one level. The members ranked the schools by performance and discussed the significance of the percentage of students who did not make progress because they maintained the level or decreased at least one level.

5. Compliance Item: Training [EL 2.3] on the LCAP with Review and Comment [EL 2.2(g)]

Ms. Alvidrez reviewed the list of LCAP actions (translated in Spanish) funded by the Supplemental & Concentration grant and highlighted specific actions that provide services and resources for English learners. This item had been tabled at the previous meeting (January 23, 2020). She asked the members to review these actions and take time to think about any recommendations they may have for the LCAP committee. Mrs. Erica Mondragon

6. Compliance Item: Uniform Complaint Procedure

Mr. **Jose Velasquez (EMHS)** reviewed the annual notification to parents of the Uniform Complaint Procedure (UCP) and the UCP form. Mr. Velasquez explained how to complete the form and where to submit the form.

7. Additional Item: ELAC Reports

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, asked the members to share the site ELAC report. There were no reports, either because a representative from the site was not present or the site ELAC had not held a meeting since the previous DELAC meeting in January.

8. Announcements

Mrs. **Erica Mondragon (SEMHS)** announced that the Parent Involvement Academy will be held the following day, February 28th.

The DELAC members discussed scheduling an additional DELAC meeting in late March or early April. The members decided to hold the meeting on Thursday, April 9th. Note: This meeting was cancelled due to the COVID-19 pandemic.

9. Evaluation

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, asked the members to complete the meeting evaluation and explained that the DELAC members should use the DELAC report form to share at least 3 main points with their site ELAC committee.

10. Adjournment

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, adjourned the meeting at 7:55 p.m.