

El Monte Union High School District Categorical Programs
District English Learner Advisory Committee (DELAC)
January 23, 2020
Minutes

DELAC Members present:

Maria Leon – DELAC Representative (EMHS)
Jose Velasquez – DELAC Representative (EMHS)
Noelia Alvarado – DELAC Representative (MVHS)
Rossana Alvidrez – Coordinator, EL Program (district)

Veronica Martinez – DELAC Representative (MVHS)
Nancy Quintanilla – DELAC Representative (RHS)
Erica Mondragon – DELAC Representative (SEMHS)
Eva Valle – DELAC Representative (SEMHS)

DELAC Members absent:

Rosa Montoya – DELAC Representative (AHS)
Elvira Sanford – DELAC Representative (AHS)
Lucia Castro – DELAC Representative (EMHS)
Numila Brass – DELAC Representative (FRLHS)

Xia Ling Cao – DELAC Representative (RHS)
Elodia Mendoza – DELAC Representative (RHS)
Gisela Molina – DELAC Representative (SEMHS)

Guests Present:

Janett Navarette – AAFE Department, (district)

Esthela Torres de Siegrist – Guest

1. Sign-in and Welcome

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, called the meeting to order at 5:58 p.m. with eight (8) members present. She reminded the members of the committee norms and the parliamentary procedures.

2. Approval of the Agenda

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, asked the members to review the agenda, and the members had the opportunity to recommend revisions.

Motion: Mrs. **Nancy Quintanilla (RHS)** moved to approve the agenda.

Second: Mr. **Jose Velasquez (EMHS)** seconded the motion.

Vote: 8 in favor, 0 against, 0 abstentions (8 members present)

3. Approval of the Minutes

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, asked the members to review the minutes from the May 23, 2019 meeting. Mrs. **Maria Leon (EMHS)** read the minutes from the May 23, 2019 meeting. The committee discussed how the minutes could be approved if only 3 of the members present were at that meeting: Mrs. **Erica Mondragon (SEMHS)**, Mrs. **Maria Leon (EMHS)**, and Ms. Rossana Alvidrez. Mrs. **Erica Mondragon (SEMHS)** suggested that the minutes could be approved with a vote from the three members and an abstention from the other five members. Ms. Alvidrez made the recommended corrections to the minutes from the May 23, 2019 meeting.

Motion: Mrs. **Maria Leon (EMHS)** moved to approve of the minutes of May 23, 2019.

Second: Mrs. Rossana Alvidrez (District) seconded the motion.

Vote: 3 in favor, 0 against, 5 abstentions (8 members present)

Mrs. **Eva Valle (SEMHS)** read the minutes from the December 12, 2019 meeting. Ms. Alvidrez made the recommended corrections to the English and Spanish version of the minutes.

Motion: Mrs. **Verónica Martínez (MVHS)** moved to approve of the minutes of December 12, 2019.

Second: Mr. **Jose Velasquez (EMHS)** seconded the motion.

Vote: 5 in favor, 0 against, 3 abstentions (8 members present)

4. Compliance Item: DELAC Training

The DELAC officers presented an introduction to the California Dashboard to the committee members.

Mr. **Jose Velasquez (EMHS)** explained how to understand the Dashboard and the 11 measures used to evaluate student achievement. He read and explained each measure.

Mrs. **Érica Mondragón (SEMHS)** explained how to interpret the colors of the Dashboard and how the results are compared year by year.

Mr. **Jose Velasquez (EMHS)** shared the information about the equity report, which helps identify the achievement gaps between different student groups.

5. Compliance Item: DELAC Training

Ms. Alvidrez provided training to the members on the Dashboard. A Chromebook was provided to each member, and they were guided on how to search for information on the Dashboard. At this meeting, the members explored the academic indicator for English, reviewing the district results and the school-by-school results to identify achievement gaps.

Ms. Alvidrez assigned homework to the members to apply what they learned about the interpretation of the dashboard in the area of mathematics. The homework assignment will be reviewed at the next meeting. She asked the members to think about recommendations they could make for the LCAP to support the academic achievement of English learner students. She asked that the committee table agenda item 5B, the review of the LCAP activities that support the academic achievement of English learner students, until the next meeting.

6. Compliance Item: Parent Involvement Policy

Ms. Alvidrez reminded the committee of the assignment given to them at the December meeting to review the parent involvement policy. Mr. **Jose Velasquez (EMHS)** shared information related to the parent involvement policy, especially regarding the available parent workshop to help parents support their child's academic performance. Mrs. **Erica Mondragon (SEMHS)** spoke of the responsibility of parents to be active participants in schools.

7. Additional Item: DELAC Bylaws

Ms. Alvidrez told the parents that there was a copy of the DELAC bylaws for them to in their packets. The bylaws were approved in May 2019 with changes to clarify the language and a revision of section number one. Ms. Alvidrez clarified that the bylaws were for reference for the committee members.

8. Additional Item: ELAC Reports

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, asked the members to share the site ELAC report.

Arroyo: There was no report.

El Monte: Mr. **Jose Velasquez (EMHS)** shared the El Monte HS ELAC report. He said the committee discussed two goals, the first to review student data to determine the steps EMHS will take to improve school performance; for example, data from students with D and F grades will be analyzed; completion of A-G courses; university attendance and test results such as CAASPP, ELPAC, and AP. He added that the second goal would focus on the professional development of the

school and the needs of the students; this will be data driven. He reported on the community calendar and some events to be held in the city of El Monte.

Fernando R Ledesma: There was no report.

Mountain View: There was no report.

Rosemead: There was no report.

South El Monte: There was no report.

9. Announcements

Mrs. Esthela Torres de Siegrist announced an activity sponsored by the American Legion for children who have an interest in political life.

Mrs. **Maria Leon (EMHS)** informed the committee of parent classes offered by the Migrant Education program.

Mrs. **Erica Mondragon (SEMHS)** requested that committee members note the correction in the reference number for the legal requirements and the revision to the translation of legal requirement 2.1 (b).

Members who were interested in participating in the Parent Involvement Academy were reminded that they should be registered by February 28th with their school community liaisons.

The next DELAC meeting will be held on Thursday, February 27, 2020.

10. Evaluation

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, asked the members to complete the meeting evaluation and explained that the DELAC members should use the DELAC report form to share the DELAC meeting information with the ELAC committees.

11. Adjournment

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, adjourned the meeting at 8:10 p.m.