

El Monte Union High School District
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Assessment, Accountability, and Family Engagement Department
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District English Learner Advisory Committee (DELAC)

January 23, 2020 Meeting

5:30 – 7:30 p.m.

AGENDA

1. Sign-in and Welcome
Meeting called to order at _____ by _____.
2. Approval of the agenda
3. Reading and approval of the minutes for May 23, 2019 and for December 12, 2019.

Compliance Items

4. Introduction to the CA Dashboard (**Training [I-EL 2.2]**)
 - a) Getting to Know the CA Dashboard: 11 Measures of School Success
 - b) How Colors are Determined in the Dashboard
 - c) Exploring the Equity Reports
5. Conducting of a district-wide needs assessment on a school-by-school basis. **[I-EL 2.1(b)]**
 - a) Review of the Academic Performance indicator
 - b) Review the activities in the LCAP that support EL academic achievement and progress
6. Parent Involvement Policy **[I-CE2.2(c)]** – Review and indicate family engagement activities in the LCAP

Additional Items

7. Review DELAC Bylaws
8. Site ELAC reports
9. Announcements
 - a) Note correction to EL Instrument reference number on Legal Requirements chart and revision of the translation of 2.1 (b)
 - b) Parent Involvement Academy SAVE THE DATE: February 28, 2020
 - c) Next DELAC meeting: February 27, 2020
10. Meeting Evaluation and DELAC Report Form
11. Adjournment
Meeting adjourned at _____ p.m.

To add agenda items for the next meeting, please call the Assessment, Accountability, and Family Engagement office at (626) 444-9005, ext. 9916.

**District English Learner Advisory Committee
LEGAL REQUIREMENTS**

<i>Date Completed</i>	LEGAL REQUIREMENTS
12/12/2019	1. Each local education agency (LEA) with more than 50 English learners (ELs) must have a functioning DELAC or a subcommittee of an existing district committee in which at least 51 percent of the members are parents of ELs and not employed by the district. [I-EL 2.0]
	2. The DELAC shall advise the school district governing board on all of the following tasks:
12/12/2019 01/23/2020	a) Development of a district master plan, including policies guiding consistent implementation of EL educational programs and services that takes into consideration the SPSA. [I-EL 2.1(a)]
01/23/2020	b) Conducting of a district-wide needs assessment on a school-by-school basis. [I-EL 2.1(b)]
	c) Establishment of district program, goals, and objectives for programs and services for ELs. [I-EL 2.1(c)]
	d) Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. [I-EL 2.1(d)]
	e) Review and comment on the district's reclassification procedures. [I-EL 2.1(e)]
	f) Review and comment on the written notifications required to be sent to parents and guardians. [I-EL 2.1(f)]
01/23/2020	g) Review and comment on development of the Local Control and Accountability Plan (LCAP). [I-EL 2.1(g)]
12/12/2019 01/23/2020	3. Each LEA must provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal advisory responsibilities. [I-EL 2.2]
	4. The consolidated application must also include certifications by appropriate district advisory committees that the application was developed with review and advice of those committees. [I-EL 2.3]
	ADDITIONAL ITEMS
	5. Review the Uniform Complaint Procedure (UCP), the <i>Williams</i> Complaint Procedure, and the UCP notification procedure. [II-UCP2]
12/12/2019 01/23/2020	6. Review the district Parent Involvement policy. [I-CE2.2(c)]
12/12/2019 01/23/2020	7. Review and/or revise DELAC bylaws.
12/12/2019	8. Elect DELAC Officers.