

EVALUATION OF TEXTBOOK FOR BOARD ADOPTION

Reference: District Board Policy for Textbooks, AR 6161.1 (c)

Title _____ Author(s) _____

Publisher _____ Copyright Date _____ Edition _____

Price _____ School _____ Department _____

Course Title _____ Regular _____ Supplementary _____

Reading Level of Book _____ Grade Level (s) _____

1. *Procedural checklist* (Circle one)

- a. Is the book aligned with the California State Content Standards? Yes No
- b. Is the reading level appropriate to the course level? Yes No
- c. Is the textbook appropriate to the maturity and interest level of the students in the class for which it is intended? Yes No
- d. Has the school librarian been consulted? Yes No
- e. Does the publisher have an office and a depository in California or made arrangements with an independently owned and operated depository? Yes No

2. *Policy checklist*

- a. Has the current regular textbook been in use three or more years? Yes No
- b. Has a meeting been held to discuss the need of a replacement text? Yes No
- c. Has a meeting been held with appropriate teachers to discuss the merits of the new textbook? Yes No
- d. Has the book been read by the initial recommender and all others who will be using this text? Yes No
- e. Were the appropriate feeder junior high/middle school teachers contacted to make sure this text is not a duplicate of a text they are using? Yes No
- f. How many different books were considered? _____

3. *Physical characteristics*

- a. Is the paper of durable quality? Yes No
- b. Is the type readable? Yes No

- c. Is the book sturdy? Yes No
- d. Does the book have an index and a table of contents? Yes No
- e. Is the book well organized for the course for which it is intended? Yes No

4. Why was this book selected above all others? _____

Major advantages of this text:

Any disadvantages of this text:

5. Other comments: _____

6. Estimate the number of textbooks needed: _____

7. Personnel Recommending Approval		Date	Signature
A. Course Instructor			
B. Other department members who have examined and approved of this text	1.		
	2.		
C. Department Head	AHS		
	EMHS		
	MVHS		
	RHS		
	SEMHS		
D. API			
E. Parents	1.		
	2.		
F. Students	1.		
	2.		
G. Principal			

Please return this completed form and a copy of the textbook to the District Instruction Office -

Thank you.