

Open Enrollment Information for Parents

Dear Parent:

This letter is to inform you of the **Open Enrollment** process within the El Monte Union High School District for your student for the **2007-2008** school year. The enrollment process is automatic. **No action is required on your part if you would like your son or daughter to go to your resident school.** However, those of you who would like to request a school in the El Monte Union High School District other than your school of residence **must** do so during the Open Enrollment period, December 8 and 9, 2006. **This is the only period of time to request a district school other than your school of residence.** Please remember that these requests are for the next school year (2007-2008).

Following are questions and answers that may be helpful to you in understanding the Open Enrollment process:

HOW DO I KNOW WHICH SCHOOL IS MY SCHOOL OF RESIDENCE?

Each school has boundaries defining its attendance area. **If you reside within the established boundaries of a school, that is your school of residence within the El Monte Union High School District.** Information indicating the school to which your student is assigned is available through the District Office located at 3537 Johnson Avenue, El Monte, California.

HOW DO I REQUEST A DIFFERENT DISTRICT SCHOOL FOR MY SON/DAUGHTER?

The Open Enrollment process will be conducted in the Board Room at the District Office located at 3537 Johnson Avenue where you may request placement in a different El Monte Union High School District school. You have the following two (2) days ONLY in which to do this:

FRIDAY, December 8, 2006	2:00 p.m. - 7:00 p.m.
SATURDAY, December 9, 2006	12:00 p.m. - 4:00 p.m.

HOW DO I REQUEST A SCHOOL IN A DIFFERENT SCHOOL DISTRICT?

This Open Enrollment period pertains only to requested movement within the EMUHSD. If you wish to request a school outside of this district (i.e. Arcadia, Temple City, etc.), you must make an appointment with the principal at your high school of residence.

AM I ASSURED OF THE SCHOOL I REQUEST DURING OPEN ENROLLMENT?

No. Random selection will determine which students are accepted for a particular school. There is a possibility you will not receive your requested school. Students not selected for the school of their choice will be assigned to their school of residence. If your student does not receive your choice of school, the student's name will be placed on a waiting list. Students on the waiting list will be assigned during the 1st and 2nd week of school, if spaces become available.

IS TRANSPORTATION PROVIDED TO THE NEW SCHOOL?

Transportation is **not** provided to any school.

I hope the above questions and answers have been helpful to you in understanding the Open Enrollment process. The El Monte Union High School District Board of Trustees and staff are committed to delivering exemplary educational programs at each of our schools and feel confident the students at all schools will have the opportunity to avail themselves of a rewarding experience. If you have additional questions after reading the above information, please call (626) 444-9005.

Sincerely,

Assistant Superintendent
Educational Services